

Project Title and ID: DSS- Disaster Risk reduction (00097731)

Annual Progress Report
January - December 2018

PROJECT SNAPSHOT

Date:				
Award ID:	00093522			
Project ID:	00097731			
Project Title:	DSS- Disaster Risk reduction			
Project Start Date:	2015			
Project End Date:	2020			
Donor:	Government of H.P.			
Implementing Partner:	UNDP			
Total Project Budget (all years):	\$3mn			
Core Resources:				
Non-Core Resources:	\$312,994			
Government contribution:	-			
Project Brief Description and Outputs:				
<p>The project aims to:</p> <ul style="list-style-type: none"> • Develop State, District and Department Disaster Management Plan • Conduct State and district level training courses for municipal officials, PRIs, NGOs, CBOs task forces and other government officials • Carry out mass awareness campaign • Enhance community resilience through the development of action and response plan at Panchayat Samiti level • Provide human resource to strengthen the capacity of SDMAs and DDMA's • Knowledge Management 				
List of focus States/districts				
<p>The project is focussed for the state of Himachal Pradesh.</p>				
Overall Project Quality Rating (mark on the scale of 1 to 5 as per the following criteria):-				
Exemplary (5) *****	High (4) ****	Satisfactory (3) ***	Poor (2) **	Inadequate (1) *
All outputs are rated High or Exemplary	All outputs are rated Satisfactory or higher, and at least two criteria are rated High or Exemplary	One output may be rated Poor, and all other criteria are rated Satisfactory or higher	Two outputs are rated Poor, and all other criteria are rated Satisfactory or higher	One output is rated Inadequate, or more than two criteria are rated Poor
Budget 2018	\$312,994			
Expenditure 2018	\$260,584			
Delivery %	83.25%			

CONTENTS

- 1. Executive Summary**
- 2. Project Background**
- 3. Project Performance and Results**
- 4. Project risks and issues**
- 5. Lessons Learned**
- 6. The Way Ahead/Key Priorities for 2019**

ACRONYMS

1. Executive Summary

The executive summary is a concise brief on the progress towards the project outputs during the reporting period. The section also includes key implementation challenges, lessons learned and way forward. It is also suggested to include key financial information, such as expenditure for the reporting period, cumulative expenditure and a delivery rate against budget. (Suggested length - 400 words maximum)

The project was delivered with a yearly budget of \$312,994. A total delivery of 83.25% was achieved at the end of 2018. The Annual Work Plan was prepared in consultation with the state government of H.P. and the implementation was closely monitored.

The key highlights were:

- Development of Offsite industrial plan
- Development of Panchayat Samiti level action plan
- Development of Panchayat Samiti level response plan
- Strengthening the capacity of SDMAs and DDMAAs
- Urban Development capacity building (CCBP/NULM)

All the above deliverables were successfully completed, and the outputs were shared with the respective city administration.

Some of the challenges faced were:

- The high attrition rate of the consultants working in the DDMAAs
- Delays from receiving documentation in a timely manner from the state agencies.

2. Project Background

The background should be a short introductory of the project. The situation analysis and the objective sections of the Project Document can be referred to for this section. Also, include an up-to-date overview of changes in the context and situations. (Suggested length - maximum half a page)

The geo-climatic conditions, as well as its close proximity to the Himalayas, make Himachal Pradesh among the most vulnerable to natural hazards in the country. The State is highly vulnerable to earthquake and flood. The entire state falls under one of the most seismically active regions falling in zone V. The state is also highly susceptible to landslide and avalanche hazards. Unplanned and unscientific development activities in the hill areas, indiscriminate felling of trees and removal of forests, growing urbanization and increasing pressure of population are the primary causes of landslides. Further, climate change is expected to increase the frequency and intensity of current extreme weather events and give rise to new vulnerabilities with differential spatial and socio-economic impacts on communities. The

climate change impacts are likely to have severe impacts on the hydrological cycle, water resource, forest & ecosystems, food security, health and other related areas.

Disasters strike the state with regular frequency, causing human and economic losses. Other than earthquakes which have a long return period, the state faces a very large number of smaller disasters which cause serious damage to the infrastructure, community assets and population. The ongoing project with the Revenue Department (DM), Government of Himachal Pradesh aims towards Enhancing Institutional and Community resilience and strengthening the capacity of SDMA and DDMA. There is a need to address the challenges like that of insufficient staff in SDMA and DDMA, lack of knowledge of the subject among the officials and the community, no proper disaster management plan in place etc. to ensure a holistic approach that keeps human development at the centre of its interventions. Responding to the challenges listed above, this project aims to:

- Develop State, District and Department Disaster Management Plan
- Conduct State level and district level TOTs
- Conduct State and district level training courses for municipal officials, PRIs, NGOs, CBOs task forces and other government officials
- Carry out mass awareness campaign
- Enhance community resilience through the development of action and response plan at Panchayat Samiti level
- Provide human resource to strengthen the capacity of SDMA and DDMA

3. Project Performance and Results

3.1. Contribution towards Country Programme Outcome

CPD Outcome: Effective institutional, legislative and policy frameworks in place to enhance the implementation of climate change and disaster risk reduction at national and subnational levels.			
Indicator(s):	Baseline:	Target(s):	Achievement(s):
Number of national, state and sectoral disaster risk reduction and climate change strategy/action plans that also address gender considerations implemented	13	76	30 Action Plans developed and submitted for Panchayat Samitis 30 Response Plans developed and submitted for Panchayat Samitis 3 Industrial plans developed and submitted to the district authorities

Description of output level/outcome level results achieved in 2018:

Action Plan for 30 Panchayat Samitis gave the planning strategy to prepare the community for any unforeseen disaster.

The response plan for 30 panchayat samitis gave the response strategy to be adopted during an emergency scenario. It also defined the role of various line department during a disaster.

The offsite industrial plan for the district provides the plan of action during a hazardous event, for the industries which are located in vulnerable zones of the state.

Means of Verification

3.2. Progress towards Project Results/Outputs

Project Output I: Enhancing Institutional framework by strengthening State and District Disaster Management Authorities in State of Himachal Pradesh

Indicator(s)	Baseline	Target(s)	Achievement(s)

Description of project output level results achieved in 2018: A total of 28 consultants are being provided to the state of H.P. Two consultants work as “Documentation coordinator” and “Training and Capacity Building Coordinator” in all 12 districts while 4 consultants work with the State, supporting them in various capacity building activities. The presence of qualified human resource in every district of the state has helped the State government of H.P. to strengthen the DRR activities.

Overall Output Status (mark the output on the scale of 1 to 5 as per the following criteria):

Exemplary (5) *****	High (4) ****	Satisfactory (3) ***	Poor (2) **	Inadequate (1) *
The project is expected to over-achieve targeted outputs and/or expected levels of quality, and there is evidence that outputs are contributing to targeted outcomes	The project is expected to over-achieve targeted outputs and/or expected levels of quality	The project is expected to achieve targeted outputs with expected levels of quality	The project is expected to partially achieve targeted outputs, with less than expected levels of quality	Project outputs will likely not be achieved and/or are not likely to be effective in supporting the achievement of targeted outcomes

Means of Verification: Monthly report of all the consultant approved by the district administration.

<ul style="list-style-type: none"> • Project Output II: Enhancing the resilience of institutions and people through sustainable reduction of disaster risk by developing the capacity for disaster prevention, response and recovery at all levels 					
Indicator(s):		Baseline:	Target(s):	Achievement(s):	
Number of action plans developed		0	30	All action plans completed for 30 Panchayat Samitis	
Number of response plan developed		0	30	All response plans completed for 30 Panchayat Samitis	
<p>Description of project output level <u>results achieved</u> in 2018:</p> <p>The need of providing a guiding mechanism to the Panchayat samiti's was analysed under the project. This resulted in developing panchayat samiti level action plans and response plans. The study was carried out by IORP ecological pvt ltd and RMSI respectively and the final report was submitted to the district and state administration.</p>					
Overall Output Status (mark the output on the scale of 1 to 5 as per the following criteria):					
Exemplary (5) *****	High (4) ****	Satisfactory (3) ***	Poor (2) **	Inadequate (1) *	
The project is expected to over-achieve targeted outputs and/or expected levels of quality, and there is evidence that outputs are contributing to targeted outcomes	The project is expected to over-achieve targeted outputs and/or expected levels of quality	The project is expected to achieve targeted outputs with expected levels of quality	The project is expected to partially achieve targeted outputs, with less than expected levels of quality	Project outputs will likely not be achieved and/or are not likely to be effective in supporting the achievement of targeted outcomes	
Means of Verification:		Final report published, Uploaded in the city administration's website			

4. Project Risks and Issues

This section identifies and analyses project risks and issues that:

1) had an impact on project deliverables¹ (quality, schedule, etc.) During the reporting period, or

¹ A deliverable is defined as the result of an activity or in other terms the product which contributes to the achievement of project outputs).

2) were newly identified during the reporting period and are being addressed by the project (in the case of risks, “addressed” means to mitigate their effects or decrease the likelihood of impact, and in the case of issues, how to resolve them).

Brief overall narrative of project risks and issues: *The main risks were;*

- *There is a delay in getting the required clearance from the State Disaster Management Authorities in the states.*
- *The frequency of the human resource leaving the job is very high. The high attrition rate affects the proper implementation of the project activities. This risk although has been managed.*

a. Updated Project Risks and Actions

Project Risk 1: Delays at the state level for appropriate documentation

Actions taken: Regular interactions with the state officials, updates to state government and advance follow up by the PMU

5. Lessons Learned

This section should capture the lessons learned to ensure on-going learning, knowledge sharing and communication within the organisation and with the partners/donors. It should include analysis on the following contents:

- 1) Key project successes and factors which supported these successes;*
- 2) Difficulties encountered and measures taken to overcome these difficulties;*
- 3) Analysis on what could have been done differently / better to attain the project results;*
- 4) Recommendations to improve future programming.*

(Suggested length – half a page to 1 page)

Key Lessons

1. The preparation of offsite industrial plans was taking time because of the unavailability of the required data. However, the entire primary data was collected from the field and the designed plans were endorsed by the district authorities.
2. Presence of human resource in every district helps to implement the activities in a more planned structure but at the same time, the high frequency of consultants vacating the position disrupts the strategy sometimes.

6. The Way Forward/ Key Priorities for 2019

This section should summarize the achievements, challenges and lessons learned as well as explain the way forward, including relevance of the project and necessary revisions that will be made to the project and plans of the upcoming reporting period. Any funding gaps, resource requirements as well as further partner engagement plans can be specified in this section. This should include any modifications that need to be made to indicators, baselines, targets as well data collection and monitoring to track progress

If this is a Final Report and if applicable, also mention on sustainability of the project and/or plans on future projects that may supplement / scale up the achievements of this project.

(Suggested length – half a page to 1 page)

- Continued support to the SDMA and DDMA
- Finalization of the community resilience activities
- Documentation of the entire activities of the program

